



# DE'JA D. MCGEE

PROFESSION OR INDUSTRY

## OBJECTIVE

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Motivated and committed to obtain a job that aligns with my educational goals; serving the greater good by connecting with members of my community and assisting them with achieving social justice, equity, and inclusion.

## SKILLS

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Great communication skills  
Microsoft Office Suite  
Adobe Creative Cloud  
Publisher  
Canva (graphic design)  
Streamyard(streaming studio)

## EXPERIENCE

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OFFICE ASSISTANT – UMKC ACADEMIC SUPPORT & MENTORING – FEB 2020 – MAY 2020 (FURLOUGHED DUE TO COVID19)  
Checked in students; directed to appropriate department

NEW ACCOUNTS REP – ALLIANCE DATA – AUG 2018 – AUG 2019  
Processed incoming calls regarding credit card accounts.

## EDUCATION

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UNIVERSITY OF MISSOURI – KANSAS CITY, MO  
Course of study: Liberal Arts/Criminal Justice B.A.  
AUGUST 2019 – ANTICIPATED GRADUATION DATE: MAY 2022

JOHNSON COUNTY COMMUNITY COLLEGE – OVERLAND PARK, KS  
COURSE OF STUDY: ADMIN. SPECIALIST/A.A.S. – JAN. 2018

## VOLUNTEER EXPERIENCE AND ACTIVITIES

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- Troostapalooza 2019
- Women's Center 2019
- Troost 39<sup>th</sup> Thrift Store 2019
- Midwest Innocence Project KC – currently
- Criminal Justice Club KC – currently
- Multicultural Student Affairs – currently