





### Skills

Strong organizational skills Active listening Helpful Friendly Strong communication skills

# **Work Experience**

**October 2018 – December 2018** Assistant • The Children's Learning Center • Lawrence, KS

**February 2018 – May 2018** Assistant • Building Blocks • Lawrence, KS

**February 2016 – June 201**7 Assistant • New Generations Child Care and Preschool • Fort Scott, KS

# **Volunteer Experience**

**AsperaCare Hospice** File paperwork and other organizational tasks

**Winfield Scott Elementary School** Assist special education teacher with paperwork. Assist individual in a wheelchair during playground hours

**Head Start Center** Assist lead teacher with odd end jobs

#### **Education**

#### May 2014

Fort Scott Community College, Fort Scott, KS

• General Studies with Elementary Education emphasis

May 2012

- Fort Scott High School, Fort Scott, KS
- General Studies Diploma

